

Tracking Number: SIF/2017/100330

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for institutions conducting
D Pharm**

**(To be filled and submitted to PCI by an organization seeking approval of the course / continuation
of the approval)**

(SIF-A)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

**NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)**

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the institution	Siddhi Vinayaka Institute of Technology & Sciences
Complete postal address:	Near Dindayal Awaas Yojna, Mangala, Bilaspur.
Telephone number with STD Code	07752 217578
Fax No	07752222010
Email	svits_bilaspur@yahoo.com
Year of establishment	
Status of the course conducting body	Society

A - I.2

Name of the Society/Trust/Management Address	Siddhi Vinayaka Educational Society Bajpai Chambers, Rajendra Nagar Chowk, Bilaspur (C.G.) 495001
Telephone Number with STD Code	07752 217578
Fax No	07752222010
Email	svits_bilaspur@yahoo.com
Website	www.svits.edu.in

A - I.3

Name of the person to be contacted by phone	VINAYA DWIVEDI
Designation	Treasurer
Address	Near Dindayal Awaas Yojna, Mangala, Bilaspur (C.G.) 495001

STD Code 07752
Telephone Number
Office 07752217578
Residence 217578
Mobile 9893112141
Fax No 07752222010
Email vinayadwivedi@gmail.com

A - I.4

Name of the Head of the Institution Dr SIVA SHONKAR NAYAK
Address Near Dindayal Awaas Yojna, Mangala, Bilaspur
 (C.G.) 495001

Signature of the Head of the Institution

Signature of the Inspectors

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFILIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
D Pharm	2017-18	974598	12/06/2017	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
D Pharm	2017-18	Approved Letter No & Date	34718-205/10/2015	483; 01/06/2007	CSVТУ/Affil.2014-15/1405; 01/07/2014	
		Approved Intake	60	60	60	
		Actually Admitted	60	60	60	

c. STATUS OF APPLICATION

Course	Extension of Approval	Increase in Intake of Seates	Remarks	
			Current Intake	Proposed increase in

			Intake	
D Pharm	Yes	Yes	60	0

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status No

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	No

Examining Authority:	Diploma Course
Name with Complete Postal address, telephone No. and STD Code.	The Registrar Chhattisgarh Swami Vivekanand Technical University, North Park Avenue, Sector " 8, Bilai " 490 009.

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal Dr SIVA SHONKAR NAYAK

Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	05 Years		
	PhD (Desirable)	Yes	02 Years		

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
D Pharm	10/03/2015	3 LABS UNDER RENOVATION AND PLATFORM OF MACHINE ROOM SHOULD BE FURNISHED	Yes	Yes

* Enclose Documents

B - I.3

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	No	No	
Non-Teaching Staff	State Government	Yes	No	No	

B - I.4

D Pharm Course: Admission statement for the past three years

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
Sanctioned	60	60	60
No. of Admissions	60	60	60
Unfilled Seats	0	0	0
No of Excess Admission	0	0	0

B - I.5

Academic information: Percentage of D Pharm results for the past three years:

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
D Pharm	80	80	80

Signature of the Head of the Institution

Signature of the Inspectors

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit(Yes/No)?	No
If no give reasons	Under process
NSS Program Officer's Name	
Programme Conducted Details	Blood Donation Camp, Annual Sports, Pharmacy Week, Pharmacist Day, Diabetes and hypertension checkup camp, SWASTHYA JAGRUKTA SHIVIR, National Seminar Science Programm
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			

	a. Government	0.00			
	b. Others	0.00			
2.	Tuition Fee	6061120.00	1.	Building	745120.00
3.	Library Fee	0.00	2.	Equipment	107600.00
4.	Sports Fee	0.00	3.	Others	80000.00
5.	Union Fee	0.00	REVENUE EXPENDITURE		
6.	Others	0.00	1.	Salary	4853400.00
			2.	Maintenance Expenditure	
				i. College	0.00
				ii. Others	0.00
			3.	University Fee	0.00
			4.	Apex Bodies Fee	0.00
			5.	Government Fee	0.00
			6.	Deposit held by the College	0.00
			7.	Others	0.00
			8.	Misc. Expenditure	275000.00
	Total	6061120.00		Total	5128400.00

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature
of the
Inspectors

PART- II PHYSICAL INFRASTRUCTURE

a. Building	Own
b Land:	
c. Building	Own
i) Leased or own	Own
Sale / Agreement deed (records to be enclosed)	--
i) Leased/Rented â€ (Record to be enclosed)	Enclosed
ii) If Own (Approved Building plan & sale deed to be enclosed)	Enclosed

2	Office - I (including confidential room)	01	40 Sq. mts	1	30	
3	Staff / Faculty Rooms for D. Pharm course	01	30 Sq. mts	1	50	
4	Library with computer and reprographic facilities	01	100 Sq. mts	1	150	
5	Museum	01	30 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	50	
6	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	90	
7	Herbal Garden (Desirable)	01	Adequate Number of Medical Plants	1	50	

5. Student Facilities

Sl. No.	Name of Infrastructure	Requirements (in Number)	Requirements (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	40 Sq. mts	1	60	
2	Boy's Common Room (Essential)	01	40 Sq. mts	1	60	
3	Toilet Blocks for Girls	01	25 Sq. mts	1	25	
4	Toilet Blocks for Boys	01	25 Sq. mts	1	25	
5	Drinking Water facility - Water cooler (Essential)	01	--	1	1	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single	1	500	

			occupancy			
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	500	
8	Power Backup Provision (Desirable)	01	--	1	1	
9	Canteen	01	100 sq mts.	1	100	

6. Computer and other Facilities

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq.mts	
Computer (Latest Configuration)	1 syste, for every 10 students (UG & PG)	20	20	
Printers	1 Printer for every 10 computers	5	5	
Xerox Machine	01	--	--	
Multi Media Projector	02	1	1	

7. Amenities(Desirable)

Name	Requirment as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	0	0	propose d in future	
Staff Quarters	6 x 80 Sq. mts	0	0	propose d in future	
Parking Area fro staff and students		1	200		
Bank Extension Counter		0	0	propose d in future	
Cooperative Stores		0	0	propose d in future	

Guest House	80 Sq. mts	0	0	proposed in future	
Transport Facility for students		7	7		
Medical Facilities(First Aid)		1	1		

8.A. Library Books and Periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volums(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	75	750 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	481	3753	
2	Annual Addition of Books		75 books per year	61	573	
3	Periodicals Hard Copies/Online		06 National Journals Indian Journal of Pharmaceutical Sciences Indian Journal of Pharmaceutical Education and Research Journal of Hospital Pharmacy Indian Journal of Pharmacology CIMS, MIMS Indian Journal of Experimental Biology.	6	90	
4	Library timings			09:30am to 05:00pm		

8.B. Subject wise Classification

Sl. No.	Subject	Available Titles	Available Numbers	Remarks of the Inspectors
1	Pharmaceutics 1	44	270	
2	Pharmaceutical Chemistry 1	40	250	
3	Pharmacognosy	40	230	
4	Biochemistry and Clinical Pathology	30	210	
5	Human Anatomy and Physiology	30	210	
6	Health Education and Community Pharmacy	30	210	
7	Pharmaceutics II	30	210	
8	Pharmaceutical Chemistry II	30	220	
9	Pharmacology and Toxicology	40	210	
10	Pharmaceutical Jurisprudence	30	200	
11	Drug Store and Business Management	30	200	
12	Hospital and Clinical Pharmacy	30	209	

8.C.Library Staff

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	D.Lib.	1	Available	
2	Library Attenders	10+2 / PUC	2	Available	

Note: The information provided will be assessed in giving the period of approval

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
D. Pharm	1:60	1:20	

2. Date of Commencement of session

Commencement	Completion
01/08/2014	30/06/2015

3. Vacation

	No of Days		No of Days
Summer :	30	Winter :	7

4. Total No. of working days

185

5. Time Table copy Enclosed

Yes

6. Whether the prescribed numbers of classes are being conductud as per PCI norms

I D.Pharm

Class/Subject	Theory		Practicals				Remark of the Inspector
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Classes	No of Classes Conducted	
Pharmaceutics -I	75	76	100	104	25	24	
Pharmaceutics Chemistry - I	75	74	75	76	25	23	
Pharmacognosy	75	75	75	75	25	25	
Biochemistry and Clinical Pathology	50	50	75	75	25	25	
Human Anatomy and Physiology	75	75	50	50	25	25	
Health Education and Community Pharmacy	50	50	--	0	--	25	

II D.Pharm

Class/Subject	Theory		Practicals				Remark of the Inspector
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Classes	No of Classes Conducted	
Pharmaceutics -II	75	75	100	104	25	25	
Pharmaceutics Chemistry - II	100	100	75	76	25	25	
Pharmacology and Toxicology	75	75	50	49	25	25	
Pharmaceutical Jurisprudence	50	50	--	0	--	0	
Drug Store and Business	75	75	--	0	--	0	

Management							
Hospital and Clinical Pharmacy	75	75	50	49	25	25	

7. Whether Internal Assessments are conducted periodically as per PCI norms -
-

8. Whether Evaluation of the internal assessments is Fair --

Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I D.Pharm	1.00	53.00	6.00	0.00	53.00	0.00	0.00	0.00	
II D.Pharm	2.00	25.00	33.00	0.00	25.00	0.00	0.00	0.00	

9. Work load of Faculty members for D. Pharm

S.No.	Name of Faculty	Subjects Taught	D. Pharm				Total Work Load	Remarks of the Inspectors	
			I D. Ph		II D. Ph				
			Th	Pr	Th	Pr			
1	Dr. ADITYA TRIVEDI	D S B M Pharmaceutics â€” VII	0	0	5	0	5	0	
2	Dr. ALOK SAHU	PHARMACOLOGY III	0	0	0	0	0	0	
3	Dr. ARUN KUMAR SINGH PARIHAR	Pharma Chem I Pharmaceutics VII	0	0	0	0	0	0	
4	Dr. Bhagyashree R Dhumal	PHARMACEUTICAL ANALYSIS I	0	0	0	0	0	0	
5	Dr. GOURI SHANKAR BIRTIA	PHARMACEUTICS IX PHARMACEUTICS VII	0	0	0	0	0	0	
6	Dr. Kiran Surendra Bodakhe	PHARMACOGNOSY III	0	0	0	0	0	0	
7	Dr. KUMAR GAURAV KURRE	H E C P PHARMACEUTICS I	5	0	0	0	5	0	9
8	Dr. LABRINA KUMAR	Pharmacognosy â€” III Pharmacognosy II	0	0	0	0	0	0	0
9	Dr. Leela Rathore	Pharm. Chem-I Pharmaceutical Chemistry â€” IV	0	0	0	0	0	0	0
10	Dr. NOOPUR TRIVEDI	Pharmaceutical Chemistry -II Pharmaceutical Chemistry VI	0	0	0	0	0	0	0
11	Dr. PUSHPENDRA K PATEL	PHARMACOLOGY III	0	0	0	0	0	0	
12	Dr. Saket Singh Chandel	Pharmacology I	0	0	0	0	0	0	

13	Dr. SAURABH CHATURVEDI	H A P PHARMACEUTICS II	5 0	4 0	0 5	0 4	9 9
14	Dr. SIVA SHONKAR NAYAK	PHARMACHEM VI PHARMACHEM VIII	0 0	0 0	0 0	0 0	0 0
15	Dr. SUMAN PAL	PHARMA CHEM I PHARMA CHEM II	5 0	4 0	0 5	0 4	9 9
16	Dr. VANDANA JANGHEL	PHARMACOGNOSY I PHARMACOGNOSY II PHARMACOGNOSY IV	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0
17	Miss. FARHA KHAN	PHARMACOGNOSY	3	6	0	0	9
18	Miss. VANDANA NIRALA	HCP JURISPRUDENCE	3 3	6 0	0 0	0 0	9 3
19	Miss. VIBHUTI DUBEY	PHARMACEUTICS I PHARMACEUTICS VII	0 0	0 0	0 0	0 0	0 0
20	Mr. GEETA PRASAD KASHYAP	BIOCHEM HAP HECP	3 3 3	6 6 6	0 0 0	0 0 0	9 9 9
21	Mr. KAVI BHUSHAN SINGH CHOUHAN						
22	Mr. KIRTI KUMAR RATHORE	BIOCHEM H C P	5 0	4 0	0 5	0 4	9 9
23	Mr. MANISH SHESH						
24	Mrs. DOLLY DAS	PHARMACEUTICS I PHARMACHEM I	3 3	6 6	0 0	0 0	9 9
25	Mrs. MINAL HARISH HATTI	JURISPRUDENCE PHARMACOGNOSY	0 5	0 4	5 0	0 0	5 9
26	Mrs. NEHA JAIN	PHARMACOGNOSY	5	4	0	0	9
27	Mrs. SHILPI PRASAD	PHARMACEUTICS IV PHARMACEUTICS XI	0 0	0 0	0 0	0 0	0 0

Signature of the Head of the Institution

Signature of the Inspectors

**IV - PERSONNEL
TEACHING STAFF**

1. Details of Teaching Faculty for D. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience		State Pharmacy Council Reg No.	Signature of the Faculty	Remarks of the Inspectors
					After UG In Years	After PG In Years			
1	MANISH SHESH	Lecturer	B Pharm,	15/10/2008	8.9	0.0	1138		
2	KIRTI KUMAR RATHORE	Lecturer	B Pharm,	01/07/2009	8.2	0.0	5533		
3	LABRINA KUMAR	Lecturer	B Pharm, M Pharm,	28/08/2008	9.0	0.0			
4	SUMAN PAL	Lecturer	B Pharm,	01/10/2009	7.9	0.0			

5	Saket Singh Chandel	Asstt. Professor	B Pharm, M Pharm, M.B.A.,	01/07/2009	8.2	2.2	689	
6	Leela Rathore	Asstt. Professor	B Pharm, M Pharm,	01/07/2009	8.2	1.7	709	
7	ADITYA TRIVEDI	Associate Professor	B Pharm, M Pharm,	01/07/2011	6.2	4.6	352	
8	NOOPUR TRIVEDI	Asstt. Professor	B Pharm, M Pharm,	01/07/2011	6.2	3.0	350	
9	MINAL HARISH HATTI	Lecturer	B Pharm,	16/05/2011	6.3	0.0		
10	VANDANA JANGHEL	Asstt. Professor	B Pharm, M Pharm,	14/01/2013	4.6	0.0	8086	

2. Qualification and Number of Staff Members

Number of staff members required: 07

Qualification							
B Pharm		M Pharm		PhD		Others	
45		18		1		5	Part Time

3. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
	Duration of 15 year and above	
Mr. Aditya Trivedi Mrs. Noopur Trivedi Mr. Saket Singh Chandel Mrs Shilpi Prasad	Duration of 10 year and above	40
Dr. Siva Shonkar Nayak Mr. Alok Sahu Mr. Pushpendra Patel Miss Vandana Janghel Mr. Gourishankar Birtia	Duration of 5 year and above	50%
Bhagyashree R Dhumal VIBHUTI DUBEY Kiran Surendra Bodakhe VANDANA NIRALA GEETA PRASAD KASHYAP DOLLY DAS FARHA KHAN	Less than 5 years	50%

4. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Mr. Saket Singh Chandel Mrs. Shilpi Prasad Mr. Aditya Trivedi Mrs. Noopur Trivedi	% of faculty retained in last 3 yrs	Yes	No	No	No

5. Number of Non-teaching staff available for D. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	02	D. Pharm	4 BSC BIOLOGY	
2	Laboratory Assistants/ Attenders	04	SSLC	4 12th	
3	Office Superintendent	1	Degree	1 B A	
4	Accountant cum Clark	1	Degree	1 BCOM MCA	

5	Store keeper	1	D. Pharm	0	
6	Computer Data Operator	1	10+2 with computer training	0	
7	Peon	2	SSLC	10	12th
8	Cleaning personnel	04	---	3	10th
9	Gardener	01	---	1	5th

6. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D.P	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EP F A/C No	Total	Signature
										P T	T D S	E P F					
1	Leela Rathore	B Pharm, M Pharm,	Asstt. Professor	10258	5129	7231	718	256	0	0	0	0	63045421509			23592	
2	Saket Singh Chandel	B Pharm, M Pharm, M.B.A.,	Asstt. Professor	14242	7120	13458	1708	713	2000	0	722	0	5152118000181	AKGPC4708B		38519	
3	SUMAN PAL	B Pharm,	Lecturer	8500	3658	3995	595	212	0	0	0	0	63049050242			16960	
4	MANISH SHESH	B Pharm,	Lecturer	8000	0	2800	560	200	0	0	0	0	1414972968			11560	
5	KIRTI KUMAR RATHORE	B Pharm,	Lecturer	8000	0	2800	560	200	0	0	0	0	63046546254			11560	
6	LABRINA KUMAR	B Pharm, M Pharm,	Lecturer	9325	4663	6574	0	0	0	0	0	0	63028985216			20562	
7	NEHA JAIN	B Pharm,	Lecturer	8000	0	2800	560	200	0	0	0	0	0		0	11560	
8	KUMAR GAURAV KURRE	B Pharm,	Lecturer	8500	3658	3995	595	212	0	0	0	0		0000000000		16960	
9	VANDANA JANGHEL	B Pharm, M Pharm,	Asstt. Professor	10258	5129	7231	718	256	0	0	0	0	24141050000500	AOVPJ8610E	0	23592	
10	GOURI SHANKAR BIRTIA	B Pharm, M Pharm, M.B.A.,	Asstt. Professor	10258	5129	7231	718	256	0	0	0	0	24141050000743	BFIPB4481G	0	23592	
11	SAURABH CHATURVEDI	B Pharm,	Lecturer	8500	3658	3995	595	212	0	0	0	0	24141050000458	ARCPC4267C	0	16960	
12	PUSHPENDRA K PATEL	B Pharm, M Pharm,	Asstt. Professor	10258	6129	8231	718	256	0	0	0	0	24141050000527	BJEPP6528A	0	25622	
13	ADITYA TRIVEDI	B Pharm, M Pharm,	Associate Professor	18754	9377	17722	2250	937	9147	0	1813	0	24141050000084		0	58187	
14	NOOPUR TRIVEDI	B Pharm, M Pharm,	Asstt. Professor	16039	8019	15156	1925	801	0	0	1487	0	24141050000067		0	40453	
15	SIVA SHONKAR NAYAK	B Pharm, PHD, M Pharm, LLB,	Principal/Director	37000	18000	14300	3800	11000	900	0	7301	0	5152118000202	AARPN2443B	0	77699	
16	ARUN KUMAR SINGH	M Pharm, B Pharm, D	Asstt. Professor	10258	5129	7231	718	256	0	0	0	0	0	BXJPP11085	0	23592	

	PARIHAR	Pharm, DCA,																
17	MINAL HARISH HATTI	B Pharm,	Lecturer	800 0	0	0	0	0	0	0	0	0	0	0	0	0	800 0	
18	Bhagyashr ee R Dhumal	B Pharm,	Asstt. Professor	129 47	647 3	122 35	15 53	648	0	0	0	0	0	0	0	0	AWDPD1 650J	338 56
19	KAVI BHUSHA N SINGH CHOUHA N	B Pharm,	Asstt. Professor	102 58	512 9	723 1	71 8	256	0	0	0	0	0	00	00	00	ABGPC1 976Q	235 92
20	SHILPI PRASAD	B Pharm,	Asstt. Professor	142 42	712 0	134 58	17 08	713	0	0	0	0	515210100 1075	515210100 1075	0	0	AVFPP30 52M	372 41
21	FARHA KHAN	B Pharm,	Lecturer	850 0	365 8	399 5	59 5	212	0	0	0	0	0	0	0	0	00000000 00	169 60
22	DOLLY DAS	B Pharm,	Lecturer	850 0	365 8	399 5	59 5	212	0	0	0	0	0	0	0	0	00000000 00	169 60
23	ALOK SAHU	B Pharm,	Asstt. Professor	132 50	530 0	695 0	25 00	0	5000	0	0	0	0	0	0	0	CSNPS6 785F	0 330 00
24	VIBHUTI DUBEY	B Pharm,	Asstt. Professor	100 00	240 0	100 0	80 0	0	1400	0	0	0	0	0	0	0	DKXPD5 195R	156 00
25	Kiran Surendra Bodakhe	B Pharm,	Asstt. Professor	132 50	100 00	800 0	20 00	0	1000	0	0	0	0	0	0	0	AKFPB39 82R	332 50
26	GEETA PRASAD KASHYAP	B Pharm,	Lecturer	800 0	0	0	0	0	0	0	0	0	318110434 21	318110434 21	0	0	CCLEP41 59G	800 0
27	VANDANA NIRALA	B Pharm,	Lecturer	800 0	0	0	0	0	0	0	0	0	0	0	0	0	BBZPN78 52C	800 0

7. Whether facilities for Research / Higher studies are provided to the faculty?

Yes No

(Inspectors to verify documents pertaining to the above)

8. Whether faculty members are allowed to attend workshops and seminars?

Yes No

(Inspectors to verify documents pertaining to the above)

9. Scope for the promotion for faculty: Promotions

Yes No

10. Gratuity Provided

Yes No

11. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	DOJ	Experience
Mr. Suraj Lal Nageshwar	Office Superintendent	B A	15/08/2008	3
Mr. Jay Mangal	Laboratory Assistants	12th	01/11/2009	1
Mr. Pushkar Singh	Laboratory Assistants	12th	01/09/2008	2
Mr. Prakash Nath Bairagi	Laboratory Assistants	12th	01/09/2008	2
Mr. Kamal Yadav	Peon	12th	01/02/2008	3
Mr. Manoj Wahane	Peon	10th	01/01/2009	3
Mr. Arun	Cleaning personnel	10th	01/01/2009	4

Mr. Tarun	Cleaning personnel	10th	01/01/2009	4
Mr. Gopal	Gardener	5th	01/09/2008	2
YATINDRA NATH SHRIWAS	Peon	12TH	01/09/2012	1
LIPIKA DAS	Administrative Officer	MBA	01/10/2012	2
RAMESWAR MANIK PURI	Peon	10	02/07/2012	5
Mr. Israil Dan	Peon	10	10/01/2014	10
Mr. Shatruhan Lal	Peon	10	30/07/2014	3
Mr. Vimal Kispotta	Peon	B A	25/08/2014	3
Mr. Avinash Pratap Singh	Laboratory Assistants	B Sc Microbiology	25/08/2014	1
Mr. RAKESH RANJAN SONI	Accountant	BCOM MCA	01/08/2016	04
Mrs SHYAMALI JHA	Administrative Officer	BA LLB PGDCA MSCIT	01/04/2017	10
Mr. YOGESH KUMAR SURYAWANSHI	Laboratory Technician	BSC BIOLOGY	26/07/2016	01
Mr. ISHWAR SAHU	Laboratory Technician	HSSCE	20/07/2015	02
Mr SANJAY JAISWAL	Laboratory Technician	HIGHER SECONDARY ITI	21/07/2015	02
Mr SURESH SHRIWAS	Cleaning personnel	HIGH SCHOOL	07/10/2015	03
Miss POOJA KAWARTIYA	Laboratory Technician	HIGHER SECONDARY	20/07/2015	02
Mrs SHILPA SAHU	Librarian	BA MA MLIB	06/01/2016	01
Mr DEEPAK DAN	Peon	HIGH SCHOOL	15/03/2017	02
Miss PURNIMA KHAIRWAR	Librarian	BA BLIB MLIB PGDCA	05/08/2016	03
Mr SUBHASH CHANDRA KINLE	Peon	HIGHER SECONDARY	27/07/2016	01
RUPESHWAR TAMRAKAR	Peon	BSC	18/07/2016	01

12. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

Yes No

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	

2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	No	

PART - VI

**Financial Resource Allocation and Utilization for the past Three years
(Audited Accounts for the previous year to be enclosed)**

Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Expenditure in Rs. 2017-2018			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
5145000	3295000	1850000	5245000	3295000	2850000	6050000	3295000	2850000	

**Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years
(Enclose purchase invoice)**

Total budget allocated	Sanctioned	Incur red	Total budget allocated	Sanctioned	Incur red	Total budget allocated	Sanctioned	Incur red	Remarks of the Inspectors*
Chemicals	60000	60000	Chemicals	70000	70000	Chemicals	70000	70000	

Glassware	5000 0	5000 0	Glassware	6000 0	6000 0	Glassware	6000 0	6000 0	
Equipment	2050 00	2050 00	Equipment	2650 00	2650 00	Equipment	3500 00	3500 00	
Books	15000 0	15000 0	Books	15000 0	15000 0	Books	15000 0	15000 0	
Journals	3500 0	3500 0	Journals	3500 0	3500 0	Journals	3500 0	3500 0	

*Last three years including this academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII – EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for D Pharm

Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Continuous Hot Extraction Equipment	5	5	Yes	
2	Conical Percolator	5	5	Yes	
3	Tincture Press	1	1	Yes	
4	Hand Grinding Mill	1	1	Yes	
5	Disintegrator	1	1	Yes	
6	Ball mill	1	1	Yes	
7	Hand operated Tablet machine	1	1	Yes	
8	Tablet Coating Pan unit with hot air blower laboratory size	1	1	Yes	
9	Polishing pan laboratory size	1	1	Yes	
10	Monsanto's hardness tester	1	1	Yes	
11	Pfizer type hardness tester	1	1	Yes	
12	Tablet disintegration test apparatus IP	1	1	Yes	
13	Tablet dissolution test apparatus IP	1	1	Yes	
14	Granulating sieve set	10	10	Yes	
15	Tablet counter – small size	5	5	Yes	
16	Friability tester	1	1	Yes	
17	Collapsible tube – Filling and sealing equipment	1	1	Yes	
18	Capsule filling machine – Lab size	1	1	Yes	
19	Digital balance	1	1	Yes	
20	Distillation unit for distilled water	2	2	Yes	
21	Deionisation unit	1	1	Yes	
22	Glass distillation unit for water for injection	1	1	Yes	
23	Ampoule washing machine	1	1	Yes	
24	Ampoule filling and sealing machine	1	1	Yes	
25	Sintered glass filters for bacteria proof filtration (four different grades)	0	1	Yes	
26	Millipore filter (3 grades)	0	1	Yes	
27	Autoclave	1	1	Yes	
28	Hot air sterilizer	1	1	Yes	

29	Incubator	1	1	Yes	
30	Aseptic cabinet	1	1	Yes	
31	Ampoule clarity test equipment	1	1	Yes	
32	Blender	1	1	Yes	
33	Sieves set (Pharmacopoeial standard)	2	1	Yes	
34	Lab Centrifuge	1	1	Yes	
35	Ointment slab	0	60	Yes	
36	Ointment spatula	0	60	Yes	
37	Pestle and mortar porcelain	0	60	Yes	
38	Pestle and mortar glass	0	60	Yes	
39	Suppository moulds of three sizes	0	10	Yes	
40	Refrigerator	1	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Refractometer	1	1	Yes	
2	Polarimeter	1	1	Yes	
3	Photoelectric colorimeter	1	1	Yes	
4	Ph meter	1	1	Yes	
5	Atomic model set	2	2	Yes	
6	Electronic balance	1	1	Yes	
7	Periodic table chart	0	10	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Physiology & Pharmacology Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Haemoglobinometer	20	20	Yes	
2	Haemocytometer	10	10	Yes	
3	Student's organ bath	1	1	Yes	
4	Sherington's rotating drum	1	1	Yes	
5	Frog board	0	20	Yes	
6	Tray (dissecting)	0	20	Yes	
7	Frontal writing lever	0	5	Yes	
8	Aeration tube	0	5	Yes	
9	Telethermometer	1	2	Yes	
10	Pole climbing apparatus	1	1	Yes	
11	Histamine chamber	1	1	Yes	
12	Simple lever	0	1	Yes	
13	Sterling heart lever	0	1	Yes	
14	Aerator	0	1	Yes	
15	Histological Slides	0	1	Yes	
16	Sphygmomanometer (B.P. apparatus)	5	5	Yes	
17	Stethoscope	5	5	Yes	
18	First aid equipment	0	2	Yes	
19	Contraceptive device	0	2	Yes	
20	Dissecting (surgical) instruments	0	1	Yes	

21	Balance for weighing small Animals	1	1	Yes	
22	Kymograph paper	0	1	Yes	
23	Actophotometer	1	1	Yes	
24	Analgesiometer	1	1	Yes	
25	Thermometer	0	1	Yes	
26	Plastic animal cage	0	1	Yes	
27	Double unit organ bath with thermostat	1	1	Yes	
28	Refrigerator	1	1	Yes	
29	Digital balance	1	1	Yes	
30	Charts	0	1	Yes	
31	Human skeleton	1	1	Yes	
32	Anatomical specimen (Heart, brain, eye,,ear,,reproductive system etc..)	0	1	Yes	
33	Electro-convulsiometer	1	1	Yes	
34	Stop watch	0	1	Yes	
35	Clamp, boss heads, screw clips	0	1	Yes	
36	Symeâ€™s Cannula	0	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmacognosy Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Projection Microscope	1	1	Yes	
2	Charts (different types)	0	60	Yes	
3	Models (different types)	0	20	Yes	
4	Permanent Slides	0	20	Yes	
5	Slides and Cover Slips	0	100	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmacy Practice Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	2	2	Yes	
2	Microscope	0	10	Yes	
3	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc..)	0	50	Yes	
4	Watch glass	0	30	Yes	
5	Centrifuge	1	3	Yes	
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	0	1	Yes	
7	Filtration equipment	2	2	Yes	
8	Filling Machine	1	1	Yes	
9	Sealing Machine	1	1	Yes	
10	Autoclave sterilizer	1	1	Yes	
11	Membrane filter	0	1	Yes	
12	Sintered glass funnel with complete filtering assemble	0	1	Yes	
13	Small disposable membrane filter for IV admixture filtration	0	1	Yes	
14	Laminar air flow bench	1	1	Yes	
15	Vacuum pump	1	1	Yes	
16	Oven	1	1	Yes	

17	Surgical dressing	0	1	Yes	
18	Incubator	1	1	Yes	
19	PH meter	1	1	Yes	
20	Disintegration test apparatus	1	1	Yes	
21	Hardness tester	1	1	Yes	
22	Centrifuge	1	1	Yes	
23	Magnetic stirrer	1	1	Yes	
24	Thermostatic bath	1	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Signature of the Head of the Institution

Signature of the Inspectors

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific obserations if not compiled

Signature of Inspectors:

1.
2.

Note:

1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

**Signature
of the
Inspectors**